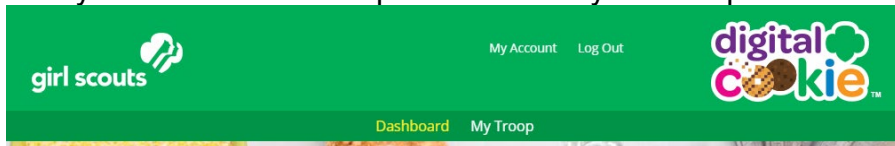


Troop Dashboard

Your Digital Cookie Dashboard has information that helps you support your girls and their parents in their digital cookie sales. The dashboard has been updated this year to accommodate the troop link setup and give you more visibility and clearer information on what the girls in your troop are doing in Digital Cookie.

All appointed Troop Leaders and Cookie Volunteers for the troop should have access to this Dashboard when they login to Digital Cookie.

This year there are two separate tabs on your Troop Leader section.



[Dashboard](#)
[My Troop](#)

Dashboard



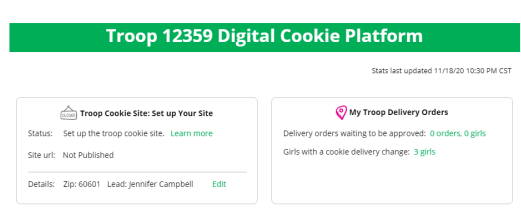
The dashboard has three sections.

- [Troop Link info](#)
- [Troop Online Sales and Marketing](#)
- [Reports](#)

Troop Cookie Site Info

For more details about this section and setting up your Troop Cookie Link, please see the “Troop Direct Ship Link” tip sheet.

You will also see on the right hand side of this section if any girls/parents have turned off a variety or in-person delivery in their site. For details on that function for parents, view the “Parent Inventory Tab” tip sheet.



Troop Online Sales and Marketing

This section will show you the sales for the girls in your troop at a glance. It's a great way to make sure they are actively participating in reaching their customers.



Reports

You have three reports to view that can help you manage your girl's Digital Cookie activity.

- "All Order Data" will show you details on every order for every girl.
- "Initial Order" (If applicable) will show you the initial paper order card entry by the parents to allow you to easily enter their orders into eBudde.
- "Cookie Badges" will let you know if girls are completing any of the Cookie Business badges and/or the Family Entrepreneur Pins. Encourage them to complete these with their families to increase their cookie program learnings!

Reports: Troop 12359

	All Order Data	For each girl see full order details including varieties, delivery type, etc.	Get Report
	Initial Order	9/30/20 Parent's due date 10/1/20 Troop due date	Get Report
	Cookie Badges	See the steps girls completed for their cookie badges and entrepreneur pin.	Get Report

2

My Troop

Use this tab to see many sale details for each girl in the troop.

The screenshot shows the 'My Troop' dashboard for Troop 12359. At the top, there's a 'Select a Role' button and a dropdown for 'Troop 12359 of Service Unit 1016'. Below this is a green header for 'Troop 12359'. A progress bar shows '266 sold / 0 troop goal not set'. A callout '1' points to the 'Troop goal not set' text. Below the progress bar, a callout '2' points to '183 sold online' and '183 sold offline'. A callout '3' points to the 'ORDERS TO APPROVE' column header. A callout '4' points to the 'see details' link in the first row. A callout '5' points to the 'Troop 12359' row in the table below.

GIRL NAME	PACKAGES SOLD / GOAL	COOKIE SITE	ORDERS TO APPROVE	
Adrianna	35 / 400	Yes, Published	0 orders	see details
Isabel	90 / 300	Yes, Published	0 orders	see details Delivery change
Georgia	0 / 0	No, Not Published	0 orders	see details
Sienna	0 / 0	No, Not Published	0 orders	see details
Olivia	0 / 0	No, Not Published	0 orders	see details
Emily	141 / 300	Yes, Published	0 orders	see details Delivery change
Total: Girl sales	266 / 1000			
Troop 12359	0 / 0	No, Not Published	0 orders	Delivery change
Total: All sales	266 / 1000			

- 1. Troop Goal**
This pulls the troop goal set in eBudde and measures the troop’s progress towards that goal. If the goal has not been set yet, it shows total troop’s sales to date.
- 2. Cookie Site**
If the girl’s site is published, click on the link to be taken to her customer facing site. If it shows as Not Published, offer to help the girl and her family to help her get started and seeing sales roll in.
- 3. Orders to Approve**
If your council has In-Person Delivery available you can see details on what orders the parent needs to approve and what cookies they may need to fulfill orders.
- 4. See Details/Delivery Change**
Clicking “See Details” will bring up details on the girl, her orders, her email marketing to customers and if her parent has turned off delivery or any varieties (if available in your council).

GIRL NAME	PACKAGES SOLD / GOAL	COOKIE SITE	ORDERS TO APPROVE	
Adrianna	35 / 400	Yes, Published	0 orders	see details ↓
Isabel	90 / 300	Yes, Published	0 orders	see details ↑ Delivery change

COOKIES SOLD	PARENT / GUARDIAN	DELIVERY SETTINGS	CUSTOMERS EMAILED
Online: 23	Jessica Garcia	Girl Scout delivery: Inactive	Marketing emails: 0
Offline: 67	dctest512-1@girlscouts.org	Cookie varieties: Off	
Total: 90			

- If your troop link has been published you will see what the goal is for the Troop ##### “girl”, you can click the link to go to the troop site and you can see any sales that have come in for the troop link.

Other useful trainings: [Troop Leader: Order Received Shipping](#)
[Troop Leader: Order Received: In-Person Delivery](#)