



Troop Leadership Team Position Description

Summary: The Troop Leadership Team mentors a local group of Girl Scouts as they discover new skills, make lifelong friends, and have fun changing the world. As part of a troop's volunteer team, Troop Leaders set the troop's schedule, plan and facilitate regular troop meetings, and connect with the local Girl Scout community.

Expected Commitment: Approximately 10-15 hours per month, one-year term of appointment (October–September) renewed annually online.

Training Required: New Troop Leader Learning Path (self-paced on gsLearn), New Leader Orientation (live with staff), Program Level Leader Training (live in person or virtual)

Supported: Troop Leaders receive support, guidance, and encouragement from GSCO Volunteer Support Specialist/Membership Specialist in collaboration with local service unit volunteers.

Responsibilities:

- Follow and model the Girl Scout Promise and Law.
- Embrace the Girl Scout mission through the Girl Scout Leadership Experience.
- Collaborate with families to provide a welcoming Girl Scout troop experience to new and returning Girl Scouts each year.
- Secure an appropriate and safe meeting place for regular troop meetings.
- Facilitate troop meetings by guiding girl decision-making of hands-on activities appropriate to members' interests and abilities.
- Conduct all troop activities safely by adhering to Girl Scout Safety Activity Checkpoints and Volunteer Essentials procedures.
- Communicate and work cooperatively with all troop volunteers, troop families, service unit volunteers, and GSCO staff.
- Engage with the Girl Scout community by participating in GSCO programs and local (service unit) events/meetings.
- In coordination with bank account signers, ensure that accurate troop financial records are kept and submitted annually while safeguarding the troop/girls' money according to GSCO financial policies.
- Support troop participation in seasonal Girl Scout product programs by recruiting seasonal Troop Cookie and Fall Product Program Manager volunteers.
- Respond, in a timely manner, to communications from GSCO staff as part of regular troop check-ins.

Qualifications/ Core Competencies:

- Girl focus: Empower girls to lead activities, learn by doing, and cooperate with others on current issues that involve their interests and needs, while having fun.
- Personal integrity: Demonstrate dependability, honesty, and credibility.
- Adaptability: Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments.
- Communication: Convey both written and oral communication in a clear, understandable, and appropriate manner keeping in mind the intended audience.
- Fostering diversity: Understand, reflect, and embrace differences.

Other requirements include:

- Become a registered member of GSUSA and successfully complete the council's intake process, which includes a criminal background check.
- Complete required position-related training coursework as assigned and provided by GSCO.