

## Troop Disbandment Checklist

If your troop is considering disbandment, please notify your Volunteer Support Specialist and use these steps to keep you organized as you officially disband your troop.

### For girls who want to continue in Girl Scouts

We've got some options for girls who may want to continue in Girl Scouting and there are easy ways to share these with your troop families! Reach out to families in the troop with the following options for continuing:

- ✓ For girls wishing to continue in a new troop, please direct the family to [myGS](#). Once there, they can choose "My Account" and then "Find Troops" and search for a new troop opportunity for their girl.
- ✓ For girls who may be interested in continuing in Girl Scouts as a Juliette, please direct them [here](#) for more information.
- ✓ Outdoor programming is available to all girl members! They can check the GSCO summer camp page starting in December for our camp options. Girls can also participate in the [Outdoor Adventure Club](#) (for grades 6-12).

### Troop Finances

- ✓ Please help the girls decide how to spend their remaining troop funds.
  - Girls can decide on a final troop activity to complete before memberships expire on September 30.
  - The troop may donate to a non-profit of their choice or their service unit.
  - The troop may donate to Girl Scouts of Colorado. You can do that [online](#), or mail a check directly to GSCO:

Girl Scouts of Colorado  
1485 S. Colorado Blvd., Suite 210  
Denver, CO 80222

- ✓ Reference the "Troop Disbanding and Unused Troop Funds" section in the [Volunteer Essentials](#) for further guidance on handling remaining funds and reach out to your Volunteer Support Specialist for support.
- ✓ Ensure that the troop bank account is closed. This is crucial to for the financial security of the troop leadership team!

### Let Girl Scouts of Colorado know

- ✓ Complete the [Troop Update Form](#) by September 30. Be prepared to attach an electronic copy of a closed bank account statement with a \$0 balance.