

## Juliette Caregiver TCM Cookie Program Deposit Instructions

Juliette caregivers/parents are responsible for depositing money from cookie sales for their Girl Scout Juliette.

During the 2024 cookie season, there are two ways to deposit money:

- 1) Caregiver/parents can "deposit" the cookie money collected by their Girl Scout through her Digital Cookie storefront by purchasing the same quantity and varieties that the Juliette sold door-to-door or at booths via digital cookie, and paying with a credit or debit card.
  - Please do NOT give money or checks collected for cookie sales to your service unit cookie manager (SUCM)
    or hold on to the cash/checks for orders for extended periods of time. It's recommended that you make
    frequent deposits through the Juliette's Digital Cookie storefront during the program.
  - If you need assistance with making payments through Digital Cookie for cookie inventory sold, review the Making Cookie Inventory Payments through Mobile App mini-guide, available on the GSCO Cookie Resources page; or contact your service unit cookie manager (SUCM) to have them walk you through the process.



- 2. Another option is for Juliette caregiver TCMs to deposit all order money that Juliettes collect during the 2024 Girl Scout Cookie Program into GSCO's account at \*Bank of Oklahoma (see bank address below).
  - Make weekly/frequent deposits during the program. Please do NOT give money or checks to your service unit fall product manager (SUCM) or hold onto these cash/checks collected for extended periods of time.
  - Make a deposit: Deposits can be made at any Bank of Oklahoma location in Colorado. If there isn't a Bank of Oklahoma branch near you, mail a money order or check, with a deposit slip, to the Bank of Oklahoma address listed below. Do NOT send cash through the mail.
    - Write your Girl Scout's full name and your town/city on the deposit slip. This is very important for tracking payments and making sure payments are credited to the Juliette.
  - **Deposit receipt:** Take a photo of the deposit slip, money order or check that you're sending to the Bank of Oklahoma and keep the photo as a receipt for your records.

Girl Scouts of Colorado does not reimburse NSF checks. Accept customer checks at your own risk!

## Mail deposits to:

Bank of Oklahoma If you need deposit slips, please P.O. Box 5945 contact Stephanie Sanders at

Denver, CO 80217-9916 Stephanie.Sanders@gscolorado.org

The Girl Scout Cookie Program ends on Sunday, March 10, 2024. Any outstanding order payments/money collected should be deposited into Bank of Oklahoma by Thursday, March 21, 2024. Any Juliette parent/caregiver with an outstanding balance after 5 p.m. on Friday, March 22, 2024, must contact council to make payment arrangements, otherwise they are at risk of being referred to a collection agency for the debt and could be pursued to maximum extent of the law.